



O.H.S. CHAMPS

EVERYTHING YOU NEED TO
KNOW TO BE A TIGER!

PART 3



OFFICE

- Students are not allowed past the front desk in the office area unless accompanied or directed by an adult – please do not step to the side or past Mrs. Grove's desk unless she or another adult directs you to do so
- Students may not walk through the office to enter or leave the Office of Student Conduct



Staff will monitor and support you by reminding students of the expectations and not directing students to move through the office or allow them past the front desk, unless it is necessary and they give you permission

OFFICE OF STUDENT CONDUCT



This is where you go when:

- You get sent to the office by a teacher or other staff member when breaking any rules, to include dress code violations
- Need to check in, check out, or speak to Mrs. Hawk about attendance
- You are assigned ISS
- You need to speak with the Officer Snyder or Vice Principal Sandberg



THE ENTRANCE TO THIS OFFICE IS IN THE MAIN HALLWAY FACING 200 HALL

Staff will remind you where to go for these needs and to not travel through the main office



ATTENDANCE

WANT TO GRADUATE?

**YOU NEED TO BE HERE ON TIME EVERY DAY, ALL
DAY!**

NOT EVERYTHING IS AN “EXCUSED” ABSENCE – KNOW THE DIFFERENCE!

OHS ACCEPTS THE FOLLOWING AS “EXCUSED ABSENCES” ACCORDING TO LAW (ORS 339.065(2)):

- ILLNESS OF STUDENT
- ILLNESS OF FAMILY MEMBER
- EMERGENCIES
- MEDICAL OR DENTAL APPOINTMENTS
- SCHOOL-RELATED ACTIVITIES
- PRE-ARRANGED ABSENCES AUTHORIZED BY AN ADMINISTRATOR
- LEGAL COURT APPEARANCES

NOTE: EXCESSIVE “EXCUSED” ABSENCES MAY RESULT IN MEETING WITH ADMINISTRATION AND FURTHER PROOF TO REMAIN EXCUSED

UNEXCUSED ABSENCES MUST BE CLEARED WITHIN **2 SCHOOL DAYS** OF RETURN. IF NOT CLEARED BY THAT TIME, THEY WILL REMAIN AND BE RECORDED AS UNEXCUSED.

TARDIES

Being on time for EVERY class is EXTREMELY important and excessive tardies result in consequences... be on time, every time!



- If you're late for first period or more than one minute late for any other class, you must stop at the attendance window for a tardy slip before returning to class
- If entering class late, the expectation is that you are not disruptive in any way



Staff will redirect any student who is more than 1 minute late back to the attendance window for a tardy slip and send students who are disruptive when arriving late to the Office of Student Conduct. The attendance secretary will mark students who are more than 1 minute late to class tardy in the computer when they come to the attendance window for a pass and teachers will mark any student that is less than 1 minute late without an office slip tardy in the computer.

CHECKING IN AND OUT

- When leaving or coming back to the building during the school day, students check in and out in the Office of Student Conduct. A parent must call in or you must bring a note giving permission to sign yourself out prior to leaving.
- Parents/Guardians here to check you out sign in the front office – they do not go to the Office of Student Conduct.



**NOTE: CHECKING OUT MUST STILL MEET THE REQUIREMENTS TO BE AN
“EXCUSED” ABSENCE”**



**Staff will remind you how to check in and check out properly and tell you if your
absence is not considered excused**



WHERE TO GET HELP WITH WORK

- AFTER SCHOOL WITH TEACHERS FOR HOMEWORK HELP ON TUESDAY, WEDNESDAY, AND THURSDAY
- BEFORE SCHOOL WITH AVAILABLE TEACHERS 7:30-8:00
- NIGHT SCHOOL MONDAY-THURSDAY, 3:30-6:00:
MONDAY
TUESDAY
WEDNESDAY
THURSDAY

NIGHT SCHOOL SCHEDULE WILL BE POSTED SOON

IMPORTANT: WHEN DONE WITH AFTER SCHOOL OR NIGHT SCHOOL HELP, YOU MUST LEAVE THE BUILDING IMMEDIATELY USING THE NEAREST EXIT, SO **GO TO YOUR LOCKER PRIOR** TO GOING TO CLASS BECAUSE YOU WILL NOT BE ALLOWED TO WALK THROUGH THE BUILDING

Teachers will make sure to keep doors locked when they are not in their classrooms, only allow students to stay if they are working, direct students to the nearest **VISIBLE** exit



REWARDS/INCENTIVES



Happen all the time at OHS ... follow the rules and you're always eligible!

STUDENT LEADERSHIP



Name	Grade	Position
Julie Eskeslen	★	Leadership Advisor
Libby Draper	12	ASB President
Miranda Pariera	12	ASB Vice President
Alan Chew	12	ASB Secretary
		ASB Treasure
Erik Garcia	12	ASB Activities Director
Quinn Suzuki	12	ASB Public Relations
Kate Higinbotham	12	Senior Representative
Mayra Juarez	12	Senior Representative
Jandee Nakamura	12	Senior Representative
Taylor Silvers	12	Senior Representative
Abby Turner	12	Senior Representative
Alex Arocha	11	Junior Representative
	11	Junior Representative
Corinna Pinson	11	Junior Representative
Tyler Tamez	11	Junior Representative
Abbey Wood	11	Junior Representative
	10	Sophomore Representative
Kiera Dwyer	10	Sophomore Representative
Easton Hartley	10	Sophomore Representative
Aliyah Favela	10	Sophomore Representative
Sophia Draper	9	Freshman Representative
Logan Lewis	9	Freshman Representative
Keyona Navarrete	9	Freshman Representative
Kaulin King	9	Freshman Representative

ADMINISTRATION

PRINCIPAL – DR. ELIZONDO

VICE PRINCIPAL – MRS. JUDSON

VICE PRINCIPAL – MR. SANDBERG

**IT'S A GREAT
YEAR TO BE A TIGER!**

